

Youth on the Ridge Community Foundation/Paradise Chocolate Fest Volunteer Application Information & Instructions

Thank you for your interest in volunteering for the Youth on the Ridge Community Foundation, Inc., also known as the Paradise Chocolate Fest. *Please read through the following information carefully before completing the attached application.*

Volunteer Equity Program

Over 400 people in the Paradise community will volunteer for the following events: Paradise Chocolate Fest, An Evening of Chocolate, Wine & Brew, Chocolate Chase, Chocolate Thunder Motorcycle Run, Paradise Tour 'de Chocolate Bike Ride, including the set-up and tear-down of these events.

Your volunteer hours will be calculated from the time you sign in until you complete your task and sign out. The hours you work will be available to be allocated to one or more of the qualified nonprofit youth organizations (known as Beneficiary Organizations), or to the Fest itself, as you choose. In June of each year, the total hours volunteered for each Beneficiary Organization will be multiplied by the calculated hourly rate, with awards distributed to Beneficiaries at a July celebration.

Completing the Volunteer Application

We welcome volunteers from 12 years of age up however, **volunteers between 12-17 years of age will need one adult per 3 youth in order to be placed as a volunteer** (This does not need to be the parent and may be another adult from the same youth beneficiary organization).

The majority of tasks for events require an adult age 18 or over. **We ask you to please include your age as one of our events requires all volunteers be over the age of 21 during the 6-11pm shift.**

All of the information requested on the application is needed to place you as a qualified volunteer. The application form is double sided so **please complete both sides.**

Youth on the Ridge Community Foundation has several events in the month of May, however 90% of the volunteer positions are for the day of the Paradise Chocolate Fest.

We welcome your application, however please realize that most of our events and volunteer positions involve working in an outdoor setting, walking over uneven terrain occasionally, lifting, carrying, standing and having the ability to communicate in a positive manner with many people. If you meet these standards please feel free to complete the Volunteer Application.

Page #2 of the Application

You will see we have a Chocolate Fest Pledge, a felony misdemeanor statement, a Release and Indemnification Agreement and a Photo and Publicity Release that **REQUIRE** your signature or if you are between the ages of 12 -17 a signature of a parent or guardian.

ALL APPLICANTS AND RETURNING VOLUNTEERS MUST ATTEND AN ORIENTATION SESSION EACH YEAR. This is both a requirement of our insurance carrier and of the Youth on the Ridge Community Foundation. You only need to attend once per year, and the session runs for approximately one hour. When you sign up for an orientation session on your Volunteer Application remember to note the time and date on your own calendar. Volunteer Orientations will be held at Sierra Hall, 6165 Center Street - Wednesday, April 19 6:00-7:00 pm, Thursday, April 20 Noon-1:00 pm and 6:00-7:00 pm. All Volunteers Must Attend 1 Orientation.

If after reading these instructions you still have questions regarding the Volunteer Application, please feel free to call 530-342-4896.

Youth on the Ridge Community Foundation/Paradise Chocolate Fest Volunteer Application

Applications must be received before March 15, 2017 (Applications received after the deadline may be declined)

Mail to Paradise Chocolate Fest, PO Box 2621, Paradise CA 95967 or deliver to 5456 Black Olive Drive, Paradise

For more instructions on completing this form please contact: 530/342-4896 or info@chocolatefest.us

As per our insurance carrier and the Paradise Chocolate Fest requirements, **all volunteers must attend an orientation. If you are unable to attend one of these orientations your name will be removed from the volunteer list.** All sessions will be held at **Sierra Hall, 6165 Center Street, Paradise.** Please draw a circle around **one** of the following sessions and **write the date & time on your calendar:**

Wednesday, April 19, 6:00 - 7:00PM

Thursday, April 20, Noon – 1PM

Thursday, April 20, 6:00-7:00PM

REQUIRED: Volunteer Applicant Information

Name: _____

Name of Group(s) you are Volunteering to Benefit: _____

Phone Numbers: Day: _____ Evening: _____ Cell: _____

Email Address (**THIS IS OUR PRIMARY MEANS OF COMMUNICATION**). PLEASE PRINT: _____

_____ Age: _____

Mailing Address: _____ City: _____ Zip _____

Emergency Contact Information:

Name: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____

Do you have any personal health concerns that might impact your work as a volunteer? If so, please explain:

Have you been a volunteer with us before ___Yes ___No If “yes” what tasks did you do?

I am **currently** certified in: ___ CPR ___ First Aid Certification ___ AET Automated External Defibrillator

Currently licensed as: ___ Physician or Physician’s Assistant in the State of California ___ EMT

Your Availability: Place an (X) next to the times you are willing and available to work. You may check *any and all* that you are available and interested in working. Volunteers who check more than one time slot, are willing to work more than one shift, and check times on Saturday, May 13th are most likely to receive a volunteer assignment.

◆ **Friday May 12th, 2017: Chocolate and Wine SET UP** () 8:00AM-Noon () Noon – 3:00PM () 3:00PM – 6:00PM
() I am available to volunteer whenever I am needed for set up in Community Park on Friday, May 12th.

◆ **Friday May 12th, 2017: Fest SET UP:** () 8:00AM – Noon () Noon to 4PM () 3:30 – 7:00PM
() I am available to volunteer whenever I am needed in Terry Ashe Park on Friday, May 12th.

◆ **Friday, May 12th, 2017: An Evening of Wine and Chocolate (*must be 21 years of age*)** () 6:00 – 11:00PM

◆ **Friday, May 12th, 2017: An Evening of Wine and Chocolate – TEAR DOWN** () 9:30PM – 11:00PM

◆ **Saturday May 13th, 2017: 12th Annual Paradise Chocolate Fest:** () 6:00AM-9:00AM () 8:30AM -1:30PM
() 12:30PM – 5:30PM () 4:00 – 7:00PM

◆ **Saturday May 13th, 2017: Chocolate Chase Walk/Run** () 6:00AM – 11:00AM

() I am available to volunteer whenever I am needed on Sat. May 13th () I am willing to work more than one shift

◆ **Saturday May 20th, 2017 Chocolate Thunder Motorcycle Run** () 7:00AM – 11:00AM () 10:30AM – 3:00PM

◆ **Sunday May 21st, 2017 Paradise Tour de Chocolate Bike Ride** () 6:30AM-11:00AM () 10:30AM – 3:00PM



AS A CHOCOLATE FEST VOLUNTEER I UNDERSTAND AND PLEDGE THAT I WILL:

1. Represent the Paradise Chocolate Fest with professionalism, dignity, courtesy & appropriate behavior.
2. Follow through and complete accepted tasks as assigned while working cooperatively as a team member with Paradise Chocolate Fest staff and volunteers.
3. Dress and act in an appropriate manner at all times, and be a positive role model.
4. Provide a safe environment by not harming youth or adults in any way, whether through discrimination, sexual harassment, physical force, verbal or mental abuse, neglect, or other harmful actions.
5. Keep Chocolate Fest staff and management volunteers informed of any concerns and problems at the event(s) in which I participate.
6. Keep personal opinions and actions separate from those made as a representative of this organization.

AS A PARADISE CHOCOLATE FEST VOLUNTEER I WILL NOT:

1. Use vulgar or inappropriate language.
2. Solicit gratuities, gifts, or bequests for personal or professional benefit.
3. Consume or be under the influence of illegal drugs, alcohol or tobacco, or carry weapons of any kind onto the site.

REQUIRED:

■ Have you ever been convicted of, or plead nolo contendere (no contest) to, or received a deferred sentence or deferred prosecution for a felony or a misdemeanor crime involving unlawful sexual behavior, or an unlawful behavior involving children? YES NO

■ Have you ever been convicted of any other misdemeanor, other than a misdemeanor traffic offense or traffic citation? YES NO

(Conviction will not automatically disqualify you from volunteering). If you answered 'YES' to either question, please provide the details:

Volunteers' Release and Indemnification Agreement: For good and valuable consideration, including Volunteer being permitted to participate in the Paradise Chocolate Fest (event) activities, Volunteer, for myself, my successors, heirs, assigns, executors, administrators, legal representatives, employees, agents and affiliates and its officers and directors collectively referred to as (Volunteer) forever release Youth on the Ridge Community Foundation / Paradise Chocolate Fest., Paradise Parks and Recreation Department, the Paradise Lutheran Church, and the Town of Paradise, and each of its officers, attorneys, employees, agents and affiliates from all claims, demands, losses, costs, expenses, suits, damages, obligations, liabilities causes of action and judgments whatsoever, in law or equity, which against any matter, cause or thing whatsoever arising out of Volunteer involvement in the Paradise Chocolate Fest. Volunteer agrees to and hereby assumes any and all risks of personal injuries to Volunteer; including death and damages to volunteer's property, caused by or arising out of Volunteer's involvement in the Paradise Chocolate Fest. Volunteer hereby agrees to defend, indemnify and hold Paradise Chocolate Fest, Inc. and the Town of Paradise harmless from and against any claim, demand, suit, and loss causes of action, damages, liabilities, obligations, costs, expenses, and judgments (including without limitation, death and damages to property) caused by Volunteer's acts or omissions and arising out of Volunteer's involvements with the Paradise Chocolate Fest.

Photo and Publicity Release: I hereby grant permission for any photographs or publicity involving the Youth on the Ridge Community Foundation &/or Paradise Chocolate Fest or any participants connected with the festival volunteers during the Paradise Chocolate Fest events to be used in conjunction with publicity for the Paradise Chocolate Fest.

REQUIRED: Volunteers under the age of 18 requires a parent or guardian signature here:

Print the name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

REQUIRED: The undersigned volunteer has read and understands the Chocolate Fest Pledge, the previous felony misdemeanor statement & the Release and Indemnification and has signed this document voluntarily.

Date: _____ *Name (please print):* _____

Signature: _____

REQUIRED: Assignment of Beneficiary hours: Distributable funds will be allocated to qualified youth organizations based on the number of hours contributed by their volunteers. You may choose to allocate your hours to one or more beneficiary or you can choose to write "Chocolate Fest" and your funds will go towards grant funding and operations. A list of youth organizations is available on the following page.

I choose to dedicate my Volunteer Hours to Benefit: _____